



The Firs Lower School PTA

The Firs Lower School, Station Road, Amptill, MK45 2QR

Tel: 01525 402735 / Charity No.: 1053803

Firs Lower School PTA Meeting Minutes – 1 November 2017

Attendees

Jo Freeman	Danine Maskill	Rebecca Ellis	Angela Abbott
Helen Pearson	Rebecca Randle	Kerry Skidmore	Heidi Woodhead

Apologies

Vicki McQueen	Tanya Moffett	Bex Kirkup	Iain Wilson
Anita Wilson			

Events / Actions

<u>What</u>	<u>When</u>	<u>Who</u>
<p><u>1. UPDATE ON RECENT EVENTS</u></p> <p><u>Dress Down & Disco – 20th October</u> The Dress Down and Disco went brilliantly. 221 children bopped the night away and we raised over £750. Thank you letters to be sent to Tesco who donated the fruit and Cottage Bakery who donated flapjacks & mention in the school newsletter. We agreed that the format worked well and didn't need to change, but that next time we should check in the second tranche of children (years 2,3,4) for safeguarding and fire safety.</p>	ASAP	Jo
<p><u>2. TARGETS & WISHLIST FOR THIS YEAR</u> Danine will meet with the school Leadership team to find out what their priorities are for this year. Attendees agreed that we would like to support an improvement in provision for Science through equipment and/or experiences. Members of the PTA have connections with companies such as GSK and Lockheed Martin – it was agreed that, with permission from the school, we should approach these companies to see whether they were able to offer any help. We had proposed a trip to the Big Bang Show for KS2 last year – perhaps this could happen this year. We raised over £12,500 in 2016-17 – we agreed that we should aim to smash this figure in 2017-18, especially as it is our turn to host the Ball.</p>	ASAP	Danine
<p><u>3. FUTURE EVENTS</u></p> <p>PANTO</p> <ul style="list-style-type: none"> • This is booked for December 11th. Jo to confirm that this is in the school diary. • Jo to check with Steph how the Christmas gifts worked last 	ASAP	Jo

year.		
CHRISTMAS NATIVITIES		
<ul style="list-style-type: none"> • Jo to set up rota for Raffle ticket sales. 	Nov	Jo
<ul style="list-style-type: none"> • We should also take the opportunity to sell refreshments to increase fundraising opportunity. 	ASAP	Danine
<ul style="list-style-type: none"> • Danine to check that school is ok with this and get confirmation of dates. 	Done	Jo
<ul style="list-style-type: none"> • Jo to contact Wooden Hill Coffee Company. 		
CHRISTMAS JUMPER DAY		
<ul style="list-style-type: none"> • National Christmas Jumper Day is on Friday 15 December. We'd like to join in, splitting the proceeds 50:50 with Save the Children. Danine to confirm with Adam. 	ASAP	Danine
FILM NIGHT		
<ul style="list-style-type: none"> • Bex Kirkup has agreed to repeat this year's successful Film Night in January 		
FEB DISCO & DRESS DOWN		
<ul style="list-style-type: none"> • Last Friday before Feb half term 		
BEDTIME STORIES / WORLD BOOK DAY		
<ul style="list-style-type: none"> • 1 March – this clashes with the Year 4 trip to Graffham Water. Suggest we have Bedtime Stories on 8th March and Dress up for World Book Day on 9th March. Danine to confirm with Adam. 	ASAP	Danine
RACE NIGHT		
<ul style="list-style-type: none"> • Plan for Saturday after Cheltenham – Saturday 17th March. Owner TBC 		TBC
QUIZ NIGHT		
<ul style="list-style-type: none"> • Proposal to have a Quiz Night in May – details to be discussed and owner TBC. 		TBC
JUMBLE SALE		
<ul style="list-style-type: none"> • Proposal to have Jumble Sale in March – details to be discussed at next meeting. Helen Pearson to own. 		Helen
CHRISTMAS CRAFT FAIR		
<ul style="list-style-type: none"> • Heidi Woodhead to own 		Heidi
<ul style="list-style-type: none"> • To mirror last year very closely as it was deemed such a success 		
<ul style="list-style-type: none"> • Jo to send out letter ASAP 	ASAP	Jo
<ul style="list-style-type: none"> • 6 crafts – each to be owned by 1 or 2 people (Kathryn Hart, Helen Rossetti, Rebecca Randle, Roisin Armstrong have already volunteered). Heidi to contact and make a plan. 		
<ul style="list-style-type: none"> • Kitchen to be manned by Rebecca E and Ange 		RE/Ange
<ul style="list-style-type: none"> • Glitter tattoos – Kath Allen 		Kath
<ul style="list-style-type: none"> • Ask for sweetie donations for sweetie stall (Danine has bags) 		
<ul style="list-style-type: none"> • Santa's Grotto – Danine has asked Dan Phillips whether he is able to help out again this year – tbc 		Danine

<ul style="list-style-type: none"> • Jo to ask Vicki McQueen if she can organise Santa's gifts again • Book Club – Jo to check whether they can attend • Colouring table • Raffle • Christmas Firs Bake off – categories for KS1, KS2 & Adults – drop off 12-2 on the day for judging. Winners get an apron. • Increase price to £5 as people are willing to pay this - £3 for additional children. • Meet on Tuesday 21st November to finalise details. <p>FIRS BALL 2018</p> <ul style="list-style-type: none"> • All agreed that October date was better than November. • Propose 6 October 2018 with back up of 29 September 2018. 		<p>Jo Jo</p>
<p>4. COMMUNICATIONS</p> <p>Teachers</p> <ul style="list-style-type: none"> • Danine to request slot at next staff meeting to update teachers on activities and get ideas for funding. 		<p>Danine</p>
<p>5. NEXT MEETING:</p> <ul style="list-style-type: none"> • Next meeting – for Craft Fair only – 21 November • Next PTA meeting – Christmas social TBC 		