



# Alameda Middle School

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January, 2018

Dear Parents/Carers of year 4 pupils,

## **Transition to Alameda Middle School – Transition Information**

We understand that your child may be starting at Alameda in September. In order to help pupils and their parents with the preparation for this transition, please see the attached flow chart with dates and information regarding the different transition activities happening over the course of the year. We hope you find this information useful.

Yours sincerely

K Smith  
Year 5 Leader



## Alameda Middle School.

### Year 4 to Year 5 Transition – 2018

To help all pupils, parents and Lower School staff, the following grid outlines all activities taking place over the next two terms. We hope this information will help settle any nerves and keep everyone fully informed.

**Kat Smith** (Head of Year 5)

Date

Action

By Whom

Throughout the year

Groups of students from year 6, 7 and 8 will have visited The Firs Lower, Russell Lower and Maulden Lower to present assemblies on values, and to answer questions about Alameda Middle School.

KS2 and 3 students

February 21st

Year 4 Transition Activity Treasure hunt at Alameda Middle School for SEND and other students identified by year 4 teachers. From 2.15-3.40pm. Parents to collect from Alameda Middle School playground.

Kat Smith, SENCO, SEN Manager, pastoral team, year 4 teachers

May 23<sup>rd</sup>-25<sup>th</sup>

Kat Smith to visit each Lower School to discuss transfer information with Year 4 teacher. Will be accompanied by SENCO and pastoral staff. Year 4 teachers will give guidance on pupil needs and appropriate groupings of students within form classes.

Kat Smith, SENCO, SEN manager, pastoral staff, year 4 teachers

June 18<sup>th</sup>-25<sup>th</sup>

Kat Smith to send proposed class lists to lower schools. The lower school has until the 25<sup>th</sup> to send any amendments for consideration.

Kat Smith, Year 4 teachers

July 4<sup>th</sup>-6<sup>th</sup>

Small groups of students from each lower school, identified by year 4 teachers, are invited to come to Alameda for an afternoon visit to complete different transition based activities with SEN and pastoral staff. A letter, giving full details, will be sent out to students selected

Kat Smith, Year 4 teachers, SENCO, SEN manager, pastoral staff

July 13<sup>th</sup>

Transition Day – Year 4 pupils spend the day at Alameda. Get to know form tutors for September. Tour the school. More information to follow in letter format closer to the time.

Kat Smith, Alameda staff

July 16<sup>th</sup>

Information Evening – Parents and children to visit Alameda and meet form tutors, purchase uniform and equipment, view the different departments and their work at Alameda. A letter will be sent out about the timings of this event closer to the time.

Kat Smith, Alameda staff

**We hope that these events will help alleviate any concerns about transition into year 5 and we look forward to meeting all our new students and parents very soon!**