



The Firs Lower School PTA

The Firs Lower School, Station Road, Amphill, MK45 2QR

Tel: 01525 402735 / Charity No.: 1053803

Firs Lower School PTA Meeting Minutes – 8 January 2019

Attendees

Jo Freeman	Danine Maskill	Angela Abbott	Celia Bennett
Adam Campbell	Lidia Haitink		

Apologies

Heidi Woodhead	Vicki McQueen	Kathryn Hart	Anita Wilson
Helen Pearson	Rebecca Ellis	Rebecca Randle	Tanya Moffett
Helen Rossetti			

Events / Actions

<u>What</u>	<u>When</u>	<u>Who</u>
<u>1. UPDATE ON RECENT EVENTS</u>		
CRAFT FAIR <ul style="list-style-type: none"> Went brilliantly – thanks to Heidi for all her forward planning and to all the helpers on the day Raised a record £866 		
CHRISTMAS CARDS <ul style="list-style-type: none"> raised a record £584 – well done Danine! 		
CHRISTMAS PERFORMANCES <ul style="list-style-type: none"> raised c. £650 		
FUNDS RAISED <ul style="list-style-type: none"> In total in the Autumn term we raised about £2500 on top of the ball – great work everyone! 		
<u>2. FUTURE EVENTS</u>		
FILM NIGHT <ul style="list-style-type: none"> To take place on 1st Feb – Rebecca and Tanya to own Letter to go out this week Publish date in newsletter Already published on Facebook page Let office know if any photocopying is required Let Ellen Ashby know what technology is needed to show film Confirm with Bex Kirkup how it has all work in previous years 		
	By 11 Jan	Helen P
	11 Jan	Adam
	ASAP	Tanya/ Rebecca
	ASAP	Jo
DRESS DOWN <ul style="list-style-type: none"> To take place on 8th Feb Publish date in newsletter Already published on Facebook page 		
	11 Jan	Adam

<p>BEDTIME STORIES / WORLD BOOK DAY</p> <ul style="list-style-type: none"> • Bedtime Stories on 6th March 5-6.30 with wine, tea & coffee in the hall. To include Saplings and younger siblings. • World Book Day dress up on 7th March • Publish on newsletter • Already published on Facebook page <p>2nd HAND UNIFORM</p> <ul style="list-style-type: none"> • Run stall at Parent's Evenings – 26th March (Jo) and 28th March (Ange) with an Honesty Box. • Look at selling through Facebook Page 	<p>11 Jan ASAP</p>	<p>Adam Angela</p> <p>Jo / Angela Jo</p>
<p><u>3. NEW PROPOSALS</u></p> <ul style="list-style-type: none"> • Kelly Sims has approached us with very generous offers of help with Science Week and also in a music capacity with her associations with various bands. Adam confirmed that we will be running an Enterprise Week instead of Science Week this year. Danine to pass contact details for Kelly over to Adam to include her offer in the Science curriculum. • Becky will also investigate whether there's potential to receive another grant from GSK or any other support for Science Week. (Jo to follow up). This could be used for Science Equipment (see Finance below) 	<p>ASAP</p> <p>ASAP</p>	<p>Danine</p> <p>Jo</p>
<p><u>4. FINANCE</u></p> <p>WOW DAY CONTRIBUTIONS</p> <ul style="list-style-type: none"> • Celia will invoice us for the £300 per year group contribution to WOW days at the end of the financial year <p>SHED</p> <ul style="list-style-type: none"> • The PTA shed is in a terrible state of repair and equipment is getting damaged with a leaking roof. We have repaired it once and have now agreed that a replacement shed is required. • There is a shed at Jack & Jill's that could possibly be used – need to check condition and size • Helen P to cost up new shed • Danine to cost up getting electricity to it so that we can have light. <p>GAZEBO</p> <ul style="list-style-type: none"> • We also need to purchase a new gazebo for use at events throughout the year – our old one was left irreparable after the Fun Run. Cost of a branded gazebo is too high and felt unnecessary. • Angela to cost up an 8x8ft gazebo <p>GRANTS</p> <ul style="list-style-type: none"> • Grants – through her job, Helen is aware of several grants that we could potentially apply for. She will investigate further. • Helen to apply for Tesco Bag 4 Life and Waitrose community schemes <p>SAPLINGS</p> <ul style="list-style-type: none"> • The Saplings build should start in March to be completed by September although progress is slow. The new Trim Trail for use by KS2 and Saplings is to be included in this. Celia to keep us informed if any additional funding will be required as this was previously our 	<p>ASAP</p> <p>ASAP</p> <p>Needed Fun Run</p>	<p>Helen Danine</p> <p>Angela</p> <p>Helen Helen</p> <p>Celia</p>

