



28th October, 2019

Arrangements for Parent Consultation Evenings – Tuesday 29th October and Thursday 7th November

Dear parents/ carers,

Hopefully you have already booked your appointment to meet with your child's class teacher. If for any reason you have missed signing up for an appointment, please contact the school office.

We are always aware that there are times when queues of parents develop as meetings over-run and we have decided to trial a new system to try and streamline the process.

All the consultation meetings will take place in the hall this year. There will still be opportunities to look at children's work which you will be able to find in the following locations:-

Year 1 – work will be on tables in the hall near the door to Year 1

Year 2 – work will be in the entrance area outside the Year 2 classrooms.

Year 3 – work will be on tables in the hall near the door to Year 4.

Year 4 – work will be in the area outside the 2 Year 4 classrooms.

We will put out seating in the middle of the hall so that once you have collected your child's tray, you can sit in the hall and look through the work while you wait for your appointment slot.

As the consultations will be taking place in the hall and are for parents only, please be aware that if you need to bring your child with you, they will need to be under your supervision and it may be a good idea if they have something with them to do eg. a book to read.

Yours sincerely,

Adam J G Campbell
Headteacher

Adam J.G Campbell (Headteacher)

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