



11th February, 2022

Parking permits and using the service road

Dear parents / carers,

We are really concerned about the way in which our school service road is being used. Martin Lees our Premises Manager is investing a large amount of time monitoring the use of the road to ensure the safety of all users. This is becoming increasingly difficult as we are identifying many people accessing the road when they are not permitted to do so. It is extremely important that we limit the number of users on the service road for everyone's safety.

Please can I therefore remind you all of the following:

- Only those issued with a permit should access the service road.
- If you have been issued with a permit you should only use it at the time you have been permitted to do so, e.g. if you have been issued a Kids' Club permit you should only use the permit on the days and times that you are dropping off / collecting from Kids' Club.
- If you have a Saplings permit you must park in a Saplings bay, these are the white hatchings. If there are no Saplings spaces you will need to park elsewhere, the yellow hatchings are not for parking on. These spaces are only to be used for 10 minutes. Once you have collected your child from Saplings, please exit the service road to make the space available for others to use.

Yours sincerely,

Katherine Jukes
School Business Manager

Adam J.G Campbell (Headteacher)

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