

## Firs Lower PTFA committee Meeting Minutes

Held: 24<sup>th</sup> September 2024 via Zoom

Present: Bryony, Pardeep, Helen, Dawn, Sima, Kate, Daisy, Adam

Current balance in PTFA account 20670.88, more than that, cash in situ from treasurer which we can match fund. Vicki, previous PTFA chair, is able to match fund through her work up to the value of £5,000.

Annual commitments what we pay for as PTFA:

- parent kind which is insurance send out lots of materials pay £153 a year for that
- raffle license next one will be Christmas and Nativity
- budget for refreshments for AGMS, cheese and wine, everything we spend have on sheet
- School commitments are paid by school and invoiced to PTFA.
- Recycling scheme didn't pay for last year, whether school will pick up this year, Hannah Wadsworth Adam will speak to
- Bulbs and flowers looked nice in school garden
- Yr4 swimming coach, parents pay a certain amount and PTFA subsidise
- class Christmas presents £50 per class, teachers pick and PTFA pay last day of term get Santa into assembly and delivers the class presents
- playground contribution £200 per term
- library annual fee £695, school invoices PTA and we pay them back

Paid by PTA directly:

- Panto for November 2024 booked
- Saplings Christmas entertainment, last year was crazy Colin, magic show and had a mini disco, lasted 1 hour due to age
- might try someone different than crazy Colin as kids seemed bored from feedback. Old Watermill entertainer for suggestion by Sima this year Angie giving Bryony list of dates
- individual Christmas presents, committee to come together and decide what want to give, budget £500, usually £1 for each child. Daisy mentioned advent calendars, chocolate coins, selection packs but this is getting expensive, Helen saw something on Temu
- Easter eggs for the children, easter bunny comes in, each child gets an egg
- Yr4 leavers book this year only spent £200. Fiona got a really good deal this year. worth speaking to her again
- refreshments for RWI, open evenings etc
- Bed time story refreshments hopefully can go ahead in 2025, teachers happy to do this, need to arrange with school

£5,791 wish lists:

- pay for librarian
- Year 4 badges £80 teachers organise

- £500 towards school trips on coaches
- Pine living eggs programme, chicks in the pine class
- Year 4 garden top up, walk round towards the exit the Year 4 garden funded by PTFA, ideas welcome from yr4 parents
- Accelerated reading books £182, Adam confirmed it was spent this year, probably ok for moment, as use the book fair commission
- Fiona McKay happy to lead project of donated book for accelerated reader scheme. There's a website where you put title and author and will check if the book is acceptable
- Schools site uses information and list printing, physically type in every title and prints out each label, PTFA members happy to commit to helping with this
- RWI books
- Mud pit and overalls, be nice to do ceremony for the opening
- Victoria Gamble SenCo lead made requests, grateful for the contribution PTFA can make to children for whom RWI programme doesn't work
- Chromebook trolleys, 4 for £800 total £3200, end of the ICT suite, end of lease decision to move to Chromebooks

Total £17,000

Events:

From now until July this is money we are raising for:

- first event refreshments for RWI evening Pardeep to volunteer, Pine parents
- Disco 8th October keep same but won't do the tattoos, discussions in WhatsApp groups with children going into school with tattoos, decision not to do it. Will have Diwali theme crafts for kids. foam diva (candle) can decorate with gems, paper plate rangoli powder pattern activity for the disco. Consider a quiet zone to do the crafts for children who find noise too much but still want to attend. Snacks provided at the disco for the children
- AGM to confirm committee members for the year link in with cheese and wine event. Constitution states that double the amount of member need to be in attendance for it to be an AGM so just need at least 12 members attendees. Poster for comms books for AGM - Bryony to do
- 4th Nov open evening refreshments and stall to tell everyone what we do
- 16th Nov Christmas craft fair – need to assemble big team for this event
- Panto which PTFA pay for in Nov / Dec
- Movie might company called Zonita kids loved it, KS1 30 min film. Bryony suggestion KS2 Polar Express, and KS1 stick man or Gruffalo. good feedback from last time from company well organised event. license for this need to consider if want to continue with this - check the price
- nativity - refreshments and raffle, happy to do tower of treats again for the prize. Parent / carer volunteers to do refreshments incentive front row seats for the volunteers.
- 20th Dec Santa coming to visit last day of term
- saplings sing to parents refreshments needed from PTFA, asked Angie if want to do raffle for this too

- Christmas card templates handed out to all the teachers, parents can order cards, can order extra ones, quicker you order the higher commission you get, around £345 last year.
- parent mentioned pumpkin competition perhaps colouring pumpkin instead of actual pumpkins and win a Halloween related prize

Other discussions:

Getting more interest in the PTA from the new parents and haven't had a lot of new interest.

Christmas events can do a presentation before each performance.

Try and talk about PTFA more at the events, children love parents being involved in school.

Picture of the PTFA in the reception so people know who we are and what we do.

PTA to do session in the school newsletter every half term so reaches more parents / carers.

Try to do term activity to give back to children without asking for anything.

Christmas wreath evening - parent social

Trying to fit in a social after December went it goes quiet

Beetle drive or pub quiz to get more dads involved - T2 events list

Nativity costume sale - Facebook swap page need more communication about this to make parents aware needs some organisation and coordination around costume swaps

PTA logo - competition for kids to design logo

AOB

Dads involved Firs Football Team 5 a side match and hot dogs afterwards

END OF MEETING